



Drop-off Collection Guidelines

Thank you for Volunteering to collect goggles to help healthcare workers in need.

Creating a Drop-Off Location (DOL):

1. A location that allows for **proper social distancing**.
2. Place instructions for drop-off on the box. Ask donors to sanitize the goggles and place in a ziplock type bag prior to drop off.
3. Please ensure the box is **weather resistant**. A plastic bin is perfect and can be disinfected between use.
4. Please refer to <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html> to learn more about disinfecting.
5. Create an opening in the box that allows the goggle to drop directly into the box. Please protect the box from the elements.
6. Provide hand sanitizer at drop off locations for use by donor.
7. Place instructions for drop-off on the box.
8. Ensure GFD knows the drop-off location by emailing goggledistribution@gmail.com

Soliciting Donations:

1. Please spread the word of the campaign.
2. Refer donors and volunteers to the GFD.com website for DOL and distribution points.
3. Distribution to healthcare facilities is posted on the website by location and managed by the DOL and Distribution Coordinator per state. Please refer to www.gogglesfordocs.com to see a list of facilities. If local and based on a request, the Distribution Coordinator may distribute directly to the medical facility. Please communicate directly as a team.
4. Receiving healthcare facilities will sanitize and utilize the equipment per their hospital protocols.

Process:

1. Volunteer to serve as a Drop-off Location (DOL).
2. After approval as a DOL, you will be introduced to your Regional Coordinator.
3. Work together as a team to coordinate delivery and track delivery to the hospitals in need by mail or personal vehicle. Optimize inventory and request management as efficiently as possible.
4. Shipping expenses are not currently included. We are relying on the generosity of our volunteers until we can create a shipping alternative.
5. Hospital Requests: Refer to our web page. If you have donations work with your Regional Coordinator to determine a location for shipping.

Goggles for Docs can not thank you enough for your generosity and support.

#winthisrace

Gogglesfordocs.com